

**Minutes of the Parish Council Meeting
held on 11 November 2002 in the Parish Office**

- PRESENT:** Councillor K.T.Gray in the Chair
Councillors M.Aykroyd, P.Bell, Mrs A.Bradley,
J.A.Cooper, C.Curtis, A.H.Harrison A.Irons, Mrs A.Jennison
G.Lindsay, M.Peace, T.Peters, S.Sowerby
North Lincolnshire Councillor B.P.Regan
- APOLOGIES:** Councillor R.W.Harris

Councillors were reminded to record any declarations of interest in respect of items on the agenda under the Model Code of Conduct Order 2001.

39. Minutes of the last meeting held Monday 14 October 2002, having been circulated previously, were signed as a true record.

40. Matters arising from the Minutes of the last meeting

a) The Rural Transport Partnership

Minutes of a meeting held on 7 November with the Rural Transport Partnership Officer, Ann Hindley, were circulated.

It was agreed that Colin Curtis should decide on the number of questionnaires required, based on distribution to village organisations and newsletter areas.

RESOLVED that the Parish Council should fund the questionnaire on public transport needs.

(b) Police Matters:

It was reported that residents were experiencing ongoing problems with teenagers in the Health Centre car park. The Norfolk Avenue/The Paddock Neighbourhood Watch Group was trying to meet Inspector Paul Griffiths at the Barton Police Station, as they were unhappy with the police response. They also asked if a representative might attend the Crime and Disorder Forum at Barton on Tuesday 12 November.

Contact had been made with the South Humber Health Authority and it had been suggested that the Burton Health Centre should be fenced off to prevent unauthorised vehicle access. This, however, would depend on available funding.

It was noted that the police caravan visited the Health Centre car park on Wednesday 6 November.

RESOLVED that Councillor Alan Irons should check to see if a representative could attend the Crime and Disorder Forum.

That Neighbourhood Watch coordinators should be allowed to meet in the Parish Office free of charge.

40. (c) New Cemetery

Mr R.J.Sumpter at Symes Bains had been asked to act on behalf of the Parish Council and the Normanby Estate to buy the land east of the bowling green for the new cemetery.

A winter wheat crop had been planted which would not be harvested until August 2003. If the Parish Council wished to get on to the land before that time, the farmer would have to be paid compensation for the loss of the crop.

It was therefore agreed that the crop should be harvested first.

Members were reminded that a decision was needed about the type of cemetery they wished to develop, as this would have funding implications for the following financial year and beyond.

It was agreed that a new Cemetery Committee should be formed, the members of which should be Councillors K.T.Gray, Mrs A.Jennison, M.Aykroyd, Mrs A.Bradley, C.Curtis and S.Sowerby.

RESOLVED that the Clerk should arrange a meeting of the Cemetery Committee before the next full meeting of the Council.

(d) Highway Complaints:

All complaints reported to North Lincolnshire Highways had been acknowledged.

One of the owners of the untidy land opposite the fish shop had already started to clear the area.

A quotation was considered from M.A. Birtwhistle for the remainder of the job.

It was agreed that members of the Council should all look at the area to see if the remaining work needed a contractor to tidy it up.

Trees: - Stather Road

The Chairman reported that he had again tried to convince the Forestry Officer, Stuart Dodson, of the need to remove ornamental trees on the grass verge running along Stather Road hill so that the hedge could be properly cut.

He had also asked for self set elm trees to be removed from the grass verge before the turning into the wharf.

Mr Dodson had suggested that he should gauge opinion amongst the residents about the removal of the trees by means of a petition.

(e) Thealby Play Area

The new Committee had asked Birtwhistle Landscaping for an estimate for removing trees outside the Play Area and for pruning the trees and hedge around the perimeter.

Mr Birtwhistle advised against cutting the tops off trees, as the appearance would be spoilt. He advised that lower branches should be taken off to prevent tree climbing.

40. (e) Thealby Play Area

Cllr M.Peace from Thealby agreed that the hedge needed cutting, but did not think the trees outside the Thealby Play Area needed to be cut down.

RESOLVED that the Parish Council would agree to pay for the hedge cutting only.

(f) Glebe Paddock

The Chairman thanked Councillors Miles Aykroyd, Colin Curtis and Mick Peace, together with Paul Nicholls, Aubrey Hill and Phil Braithewaite for helping him install trenching for the new electricity supply for the Christmas tree on Glebe Paddock. The area was now ready for the new cabling and Yorkshire Electricity meter to be installed.

It was agreed that up to £100.00 be authorised for the Christmas tree from Frosts Garden Centre.

Councillor Peter Bell gave details of a Parish Council carol singing service to be held on Wednesday 18 December at 6.30pm

It was agreed that Cllr Bell should make simple arrangements for the service and seek help from the Council where necessary. He had already booked a band, which requested a donation in the region of £20-£25.00. He suggested that approximately 20 seats should be brought from the Methodist Schoolroom. Cllr Mrs J.A.Cooper kindly offered to pay for the band and offered the use of a large marquee.

The Clerk was asked to invite Mr T.Harding and the school band to perform.

Cllr K.T.Gray agreed to ask the Sheffield Arms to provide suitable refreshments after the carol singing.

It was agreed that songsheets should be provided, which could be copied at Voluntary Action North Lincolnshire.

It was agreed that a collection should be made in aid of Lindsey Lodge Hospice and noted that buckets or collecting tins would be needed.

Cllr M.Aykroyd reminded members about health and safety regulations and advised that police traffic cones should be used on the night.

It was noted that the carol service could be advertised on the Christmas services leaflet if details were with the Revd Canon Dadd before the 8 December, the probable date for their distribution

Enterprise Lighting was expected to erect the new streetlight before the end of November, using the first trench, which had been dug by councillors.

(g) North Lincolnshire Community Legal Partnership

It was noted that the Village Hall Committee had agreed to display the leaflets, but needed some kind of display unit, not a wheeled trolley.

RESOLVED that the Clerk should contact the Legal Partnership to see if they had any display boards, which could be used.

40.

(h) Finance Committee

The Clerk confirmed that village organisations had had to submit their requests by 23 November and that the Finance Meeting would be held on Monday 2 December.

She reminded members that, under new Code of Conduct rules, members who sat on PFA, Village Hall, Methodist Church Council or any other local organisation seeking a grant, should declare a personal interest.

(i) Planning for Rising Tides

The Clerk confirmed that she had contacted Bill Tyas at the Environment Agency regarding insurance cover for residents of Stather Road, if plans for the emergency flood plain went ahead. He stated that insurance premiums should not change, as insurance companies would have already calculated the risk of flooding to property next the River Trent. If anything, he maintained, the risk should decrease, as the emergency flood plain would protect property. Cllr B.P.Regan stated that issues surrounding the proposals were still not clear and that a seminar on the proposals was due to take place. North Lincolnshire Council had not formulated their response, but the Environment Agency was not obliged to take notice of it.

(j) Model Standing Orders

Model Standing Orders had been circulated to all councillors and a decision was needed about whether or not they should be adopted as they stood, or with some modification.

Members were urged to read them carefully ready for possible adoption at the next meeting.

(k) Parking – Flixborough Road

An anonymous letter was noted complaining about the newsletter article asking residents to use their drives, instead of parking on Flixborough Road. The letter blamed inconsiderate drivers dropping off and collecting children from school.

(l) ERNLLCA Directives – Public Participation

Further discussion took place about allowing members of the public to address the Parish Council before, during or at the end of Council meetings.

RESOLVED that the Council should continue to meet at 7.15 pm, but that residents should be allowed to address the Council from 7.15 to 7.30 pm before the meeting started, providing that they had given the Clerk notice of their wish to speak. Each resident should be allowed a maximum of 5 minutes each.

40. (m) North Lincolnshire Council Liaison Meeting

Councillors were reminded to prepare questions to heads of North Lincolnshire Council Directorate ready for the next liaison meeting in March.

(n) Community Services

The Clerk confirmed that she had made contact with Veronica Johnson, of Pelcombe Training, telephone 280700, who would be pleased to discuss any projects the Parish Council had in mind, for example cutting back trees on Burton Hills or the verge on The Avenue. They were already working with North Lincolnshire Public Rights of Way to develop public footpath 170 from the end of Hillcrest Drive down to the sewage works.

(o) Annual Audit Requirements

The Clerk had approached 3 more accountants and firms but had not found anyone local willing to undertake the Parish Council's internal audit. They felt that the amount of work involved would not generate a large enough fee from Parish Councils.

RESOLVED that Alan Johnson of Hornsea should be asked to become the internal auditor for Burton upon Stather.

(p) Seat Repair - Stather Road

Quotations for the seat repair had been sought from two more contractors, but no replies received.

RESOLVED that the quotation from Mr Carton be accepted to repair the seat using the same thickness of timber.

(q) Speed Management Strategy Update

A letter was circulated from Mr S.Harrison, Traffic Officer at North Lincolnshire Council, confirming that vehicle signs were not to be trialled in Burton. The electronic pads were there to monitor traffic volumes and speeds.

“Check your speed” signs were positioned after speed limit signs to remind motorists that the limit is 30mph if there are streetlights.

He also explained the difficulty in imposing a lower speed limit between Normanby and Burton. He stressed that the speed limit has to reasonably reflect the speed that most motorists would find acceptable for particular road conditions, if introduced.

40. (q) Speed Management Strategy Update

With regard to Thealby, he did not feel that there was a significantly high flow of HGVs, at approximately one every fifteen minutes, but would write to the named companies to try to persuade them to use the alternative route. It was noted that North Lincolnshire Council lorries also frequently used this route.

A Weight Restriction Order would require loading and unloading exceptions and the police would be reluctant to enforce such an order.

He agreed to renew the speed limit signs and slow markings on the road, where appropriate, however.

He did not consider a safety barrier at the playing field corner to be appropriate, as it would deflect cars into the road, but offered more hedging to stop cars dropping into the play area. He was also looking at improvements to the road drainage to reduce water on the road.

A number of special postcards had been forwarded to Mrs M. Houldridge, Chairman of the Play Area, so that the number of traffic incidents could be properly recorded.

(r) Village Signs

Members were reminded that North Lincolnshire Council had agreed to renew the old village entry signs and offered to add safety messages below the signs if desired. It was agreed that additional decorative signs, as suggested by the Burton in Bloom Committee, were not required.

Discussion took place about a possible message, a vote was taken and by a vote of 7:6 it was

RESOLVED that the signs should read (BURTON UPON STATHER) "WELCOMES CAREFUL DRIVERS".

(s) FREEDOM OF INFORMATION ACT 2000

Further information on the above Act was circulated.

The Clerk asked members to consider opting to publish the core classes of information at a possible charge of 3p per sheet, if photocopied. It was also suggested that bank books/statements, the Register of Interests and other more sensitive material should be viewed strictly by appointment, not copied.

RESOLVED that the Council should decide on topics for publication at the December meeting in time for the 31 December deadline.

(t) Burton Flood Alleviation Scheme

The Clerk reported that Severn Trent had not yet decided where the new sewer work would begin. In general terms, they usually started from the bottom up, therefore would normally start renewing the sewer at the sewage works end first, then move up Stather Road towards Churchgate.

40. (u) Flixborough Road Trees

The results of the Flixborough Road tree questionnaire were discussed.

Cllr G.Lindsay had posed the question “Do you support North Lincolnshire Council’s decision to replace the ornamental trees with younger trees due to bad maintenance in the past in Flixborough Road?”. This had slightly misled some residents, as it was only the large poorly pruned cherries, which were under consideration.

He had received 22 replies, 11 in favour and 11 against, with strong feelings on both sides.

Those in favour of replacing the trees gave the following reasons:

Maintenance problems with paths; residents get wet under large trees; they obscure street lighting which is already poor; they block the rear view when reversing; removal would provide more car parking space; the trees look a mess; smaller trees would be more suitable.

Those against stated that it would spoil the leafy ambience; it would encourage more parking on the grass verges; North Lincolnshire Council should have a regular programme of maintenance, they should not allow the utility companies to chop off branches wherever necessary; it would take years to restore the look of Flixborough Road if replanted with small trees; new trees would be subject to vandalism; it would be better to spend money pruning the trees properly; it would destroy the character of Flixborough Road; please replace the tree outside no 38; only 2-3 need removal, the rest need regular pruning; loss of privacy; who would water newly planted trees to establish them; loss of wildlife habitat.

Discussion took place and members agreed that those against the suggestion to replace the trees had stronger arguments.

RESOLVED that North Lincolnshire Council should be asked to save the trees as far as possible and have them pruned properly.

(v) The Avenue Trees

It was reported that Councillors K.T.Gray, C.Curtis, Mrs A.Jennison and the Clerk had met Stuart Dodson, Forestry Officer at North Lincs Council, Sir Reginald Sheffield and his land agent to discuss replacing the marked sycamore trees with beech and lime.

Concern had been expressed because there were significantly more trees marked for removal than had been originally suggested.

Mr Dodson explained that it was considered better, from a financial and forestry point of view, to remove a complete section of sycamore at once rather than leave in the odd ones to make it look better while the young beech and lime were growing. They needed a large enough gap to allow machinery to get in and for the new trees to have growing space. The new trees would be small 3 year old specimens which would have protective tubes, would take root more easily and be less prone to vandalism.

Two councillors voiced their strong opposition to this course of action.

RESOLVED that the next newsletter should carry the explanation of this change of plan.

41. Minutes of the Crime and Disorder Meeting

Minutes of a meeting with Geoff Walker of the Community Safety Partnership held on 22 October 2002 were accepted as a true record.

It was generally felt that the meeting had not yielded much practical help.

42. CORRESPONDENCE

1. Firework Safety

Detailed safety instructions were noted for public displays of fireworks.

2. BT Broadband – Low Customer Demand

Information from the Internet was noted regarding registration for BT Broadband. BT Broadband was allowing potential customers to register their interest, BT would then monitor demand and investigate the costs of providing a viable Broadband solution for the area.

RESOLVED that the information should be included in the next newsletter.

3. Vital Villages Information Event

A “Vital Villages “ event was to be held on Thursday 14 November, from 2 - 7pm at Crowle. Councillors Mrs A.Bradley and C.Curtis had places booked, but it was open to anyone else between 5 and 7pm.

4. ERNLLCA - News items and new courses

Copies of the October 2002 newsletter were circulated.

A training course on local council finance was to be held on Wednesday 27 November at 2.00pm at a cost of £15.00 per delegate.

RESOLVED that Cllr M.Aykroyd and the Clerk should attend.

5. Whitbread Action Earth 2002/2003

It was noted that grants of up to £50.00 (up to £100 for young people under 25) were available for environmental projects, which would take place between the 25 December 2002 – 30 April 2003.

6. Arts and Business Yorkshire

A funding for the Arts event was to take place on the 14 November 2002 at The Waterways Museum, Goole from 9.30 – 16.30 pm. Cllr Mrs A.Bradley had volunteered to attend, but others could also be nominated.

42.

7. North Lincolnshire Council Forward Plan

The November 2002 – February 2003 update was received and noted.

8. Severn Trent Water Authority Sewer Adoption Policy

Cllr B.P.Regan had received a detailed, technical reply from Severn Trent stating the criteria they might use for the adoption of sewers, including cc tv surveys. He thought that they would concentrate on the areas in Burton which had experienced problems first.

9. Burton in Bloom

A letter from the Burton in Bloom Committee sought confirmation that the Parish Council would continue to allocate up to £200.00 for plants for the hanging baskets next year.

The Committee agreed to provide a planter for Normanby village. The Clerk agreed to liaise with Cllr Mrs D.G.Clark and North Lincolnshire Council to identify a suitable location.

10. Value in Wetness Conference

A conference was to be held on Tuesday 3 December at Doncaster Racecourse from 10.00 - 4.30 pm.

11. Extinguishment of Unrecorded Rights of Way 1 January 2003

A letter from North Lincolnshire Public Rights of Way warned that after 2006 no further footpaths or bridleways would be added to the Definitive Map register. It was noted that the Parish Council had already invited Mr R.Hornsby to research the claim for the Villa Farm footpath.

RESOLVED that this latest information be passed to Mr Hornsby.

43. PLANNING

Planning applications submitted to North Lincolnshire Council and passed to Burton Parish Council Planning Committee for observations:

2002/1280 Planning permission to erect a detached 1-bed bungalow
Rear of 6 High Street

RESOLVED that concern should be expressed about the access to and egress from the proposed property onto a busy High Street, as a number of vehicles already share this narrow drive;

That the appearance of the proposed barn conversion, using render and reclaimed stone from the existing building, should be questioned, asking if it would blend in with the existing buildings in the Conservation Area.

2002/1424 Planning permission to erect a two storey domestic extension
9 High Street

No observations.

2002/1478 Planning permission for the erection of a detached house
(substitution of house type) Plot 3 Cliff Drive.

RESOLVED that the Council should express their frustration at the frequent changes to layout and house types on this estate and their unhappiness with the appearance at the western end, which, they felt, was far too densely packed.

They felt that the detached house would represent a further increase in density, as it would be much bigger than originally planned.

They also wished to remind the Planning Committee of the ongoing problem of surface water disposal into the open field ditch. They questioned the adequacy of the method of surface water and sewerage from this estate.

Full Planning Permission granted by North Lincolnshire Council:

2002/1092 To prune and carry out works on 9 trees covered by TPOs
Trentlands, Stather Road, Burton

2002/1152 Conservatory, 23 High Street, Burton

2002/1233 Detached garage, 2 Flixborough Road, Burton

2002/1238 Conservatory, 13 Normanby Road, Burton

2002/1242 Listed Building Consent, 23 High Street as above

2002/1284 Increase length of railway track, Normanby Park

Planning Correspondence

Notification that St Andrew's Church was to make a new application to prune the holly tree near to the Churchgate entrance to St Andrew's Church.

44. PAYMENT OF ACCOUNTS

Yorkshire Electricity (Office supply estimated)	284181	23.93
Rigby Taylor Ltd (PFA grant grounds maintenance supplies)	284182	260.75
*North Lindsey College (Printing newsletter)	284183	24.00
Birtwhistle Landscaping Grounds maintenance Sept & Oct Burton and Thealby £ 545.39+ P3 £451.50 = £996.89 + VAT £174.46	284184	1171.35
*A.Hill (Burton Hills litter collection and ditch inspection quarterly payment)	284185	60.00
*S.Benson (Litter collection – Glebe Paddock)	284186	10.00
The Post Office Ltd NI £7.02+ PAYE £1.50	284187	8.52
East Riding of Yorkshire Council (Clerk's pension: Clerk pays 6% of pay £25.54 Council pays 11% £47.25 from 01.04.02 – 31.03.03)	284188	72.79
Mrs P.Denby Sal (Oct) 425.64 less 3.53 NI, Pension 25.54, PAYE 1.50 plus expenses Oct 25.49	284189	420.56
ERNLLCA (Copy of Model Financial Regulations £5.33) (Course fees for Finance Training £30)	284190	35.33
K.T.Gray (reimbursement for Glebe Paddock materials)	284191	92.03
Viking Direct (Printer cartridges for PFA, coloured copier paper, envelopes)	284192	76.03
TOTAL		2255.29

*Denotes Section 137 expenditure.

RESOLVED that the Council, in accordance with the powers under Section 137 of the Local Government Act 1972, should incur the above expenditure which, in the opinion of the Council, is in the interest of the area or some or all of its inhabitants and will benefit them in a manner commensurate with the expenditure.

RECEIPTS

NONE	0.00
STATEMENT	
Lloyds TSB Current Account at 29 Oct 2002 - Bank statement	5231.24
Lloyds TSV Liquid Gold account 18 Oct 2002	14543.67
Bank of Ireland 31 October 2002 Bank statement	10389.39
TOTAL	30164.30

£5000 of current balances are reserved for capital expenditure, (Minuted at Parish Council meeting dated 10.12.01)

45. ANY OTHER URGENT BUSINESS

Matters to note or to give intention that items should be discussed at future meetings only.

1. Burton Playing Field Pavilion

Cllr Mrs A.Bradley thanked all councillors who had accepted the invitation to view the facilities.

She explained that new plans for the pavilion were now being reconsidered and costings prepared. The Committee was also hoping to provide a streetlight.

2. Post Box – Tee Lane

A request was noted for an additional postbox at the bottom of Tee Lane.

3. Seat – Tee Lane/Darby Road

A request was noted for a seat at the Darby Road end of Tee Lane, but it was explained that there used to be a public seat there, but the owners of the grass verges had asked for it to be removed because of nuisance caused by children gathering there.

There was still a small seat inside the bus shelter, but most of this, too, had had to be removed because of complaints about anti social behaviour.

4. Normanby Park Safety Posts

The Clerk agreed to remind North Lincolnshire Highways about the missing safety posts on the road from Normanby Park to Thealby.