

## **Burton upon Stather Parish Council**

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**Mrs P.Denby**  
**Parish Clerk**

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19 November 2007

To members of the Parish Council Cemetery Committee: Cllr G.M.Aykroyd, P.F.Bell, Mrs A.Bradley, Mrs P.J.Cooper, C.Curtis, R.W.Harris, Mrs C.A.Middleton, Mrs G.M.Overington, M.Peace, S.G.Sowerby.

Mrs S.Keast co-opted member.

Invitation to attend extended to new Councillors D.J.Faulks and Mrs A.Jennison.

Quorum 5

Dear Member

You are hereby summoned to attend the next meeting of the **Cemetery Committee at 7.15 pm on Monday 26 November 2007 in the Parish Office, Norfolk Avenue, Burton upon Stather.** Please note the date and venue.

Members of the public and press are welcome to attend any meeting of the Parish Council. 15 minutes are set aside at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs P.Denby - Clerk to the Council

### **AGENDA**

#### **Attendance Register**

**To receive apologies for absence**

- 1. Election of Chairman**
- 2. Declaration of Interest – Local Authorities (Model Code of Conduct) Order 2007 No.1159.**
- 3. Election of Vice Chairman**

4. **Discussion on aspects of the cemetery development.**
  - i) **To note the availability of burial plots at St Andrew's churchyard.**
  - ii) **Access Path**  
Update on Public Right of Way 164, proposed slag dust path and barrier.
  - iii) **Internal Paths**  
To discuss a possible specification for internal paths and a budget figure for the 2008/9 precept meeting.
  - iv) **Cemetery Planting**  
To receive quotations for planting a beech hedge and specimen trees  
To consider delaying the installation of the tree seat until after the beech hedge and specimen focal tree were planted and established.  
To decide on the type and height specimen focal tree beyond the beech hedge.
  - v) **Cemetery Site Plan**  
To discuss either engaging an architect or devising a cemetery site plan by altering the existing plan to incorporate a possible Italianate cremation wall, water pipes and supply, position of waste bins etc

## **Burton upon Stather Parish Council**

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### **Meeting of the Cemetery Committee held on 26 November 2007 in the Parish Office, Burton upon Stather.**

**PRESENT** Councillor G.M.Aykroyd in the Chair  
Councillors Mrs A.Bradley, C.Curtis, R.W.Harris, Mrs  
G.M.Overington, M.Peace, S.G.Sowerby.

Mrs P.Denby - Clerk

**APOLOGIES** were accepted from Councillors Mrs P.J.Cooper, D.J.Faulks, Mrs  
A.Jennison, Mrs C.A.Middleton, co-opted member Mrs S.Keast.

#### **1. Election of Chairman**

Proposed by Cllr R.W.Harris

Seconded by Cllr Mrs A.Bradley that Councillor G.M.Aykroyd be elected Chairman.

Carried unanimously.

**Councillor G.M.Aykroyd in the Chair**

#### **2. Declaration of Interest – Local Authorities (Model Code of Conduct) Order 2007 No.1159.**

Members were reminded to declare any interests in respect of items on the agenda.

#### **3. Election of Vice Chairman**

Proposed by Cllr Mrs A.Bradley

Seconded by Cllr C.Curtis that Cllr Mrs C.A.Middleton should be elected Vice  
Chairman. Cllr Mrs Middleton had confirmed that she was willing to continue as  
Vice Chairman. Carried unanimously.

#### **4. Discussion on aspects of the cemetery development.**

##### **i) To note the availability of burial plots at St Andrew's churchyard.**

The Clerk had been advised by Mr G.W.Robinson that there were 12 spaces  
still left. Burials had declined over the past few years and, at the current rate,  
there were over 3 years left before the new cemetery needed to be brought into  
use.

##### **ii) Access Path**

Update on Public Right of Way 164, proposed slag dust path and barrier:  
Public Rights of Way Officer, Dave Sanderson, had informed the Clerk he had  
not had time to submit a grant application for the required funding to improve  
Footpath 164 as yet, therefore improvements would not be made during this  
financial year.

**ii) Access Path**

It was agreed that the Clerk should urge Mr Sanderson to submit his application as soon as possible as improvements to this path were essential before the new cemetery could open.

If North Lincolnshire Council failed to make any improvements, it was agreed that the Parish Council should consider improving the portion of path leading from the tractor access to the side of the playing field to the new cemetery entrance at the end of 2008.

It was noted that funding for open spaces had been advertised on the BBC Autumn Watch programme. Cllr G.M.Aykroyd agreed to investigate.

**iii) Internal Paths**

It was noted that £8000 had been set aside in 2007/8 for the new cemetery. Members agreed that some of this money could be used for an internal path from the entrance to the proposed central beech hedge.

Cllr S.G.Sowerby agreed to write a specification based on a previous specification.

It was suggested that the gate opening might be reduced if vehicles were not to use the cemetery.

**iv) Cemetery Planting**

Members discussed quotations already received for the supply and/or planting of a beech hedge and specimen trees.

It was noted that another firm was intending to submit a quotation. This firm had advised that bark mulch would be unsuitable to cover the beech hedge trench, as it would interfere with grass mowing. They also advised that some kind of edging might be needed if weed suppressant was used under the beech hedging.

After discussion it was

**RESOLVED** that the hedge should be green beech only, with no holly or other hedging to create a tapestry effect;

that the Clerk should seek revised quotations for 18” – 2 foot high green beech plants;

that the planting should be done as soon as possible;

that the specimen tree should be an oak;

that the installation of the tree seat beyond the proposed hedge by Birtwhistle Landscaping should be delayed until the oak tree was established.

The Clerk agreed to investigate the cost of a reasonable sized oak tree, the cost of other varieties for the green burial area beyond the beech hedge and also the possibility of free trees from the British Trust for Conservation Volunteers and other organisations.

It was agreed that the Parish Council could give guidance about the type of trees which bereaved relatives or local organisations might donate for the new cemetery.

v) **Cemetery Site Plan**

**RESOLVED** that the Council should devise its own plan for the cemetery, not use an architect.

**CEMCOM 26.11.2007**

**Signed:**

**Date:**