

Burton upon Stather Parish Council

**Mrs P.Denby
Parish Clerk**

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**12 Somerset Drive
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9HN**

20 June 2006

Dear Councillor

You are hereby summoned to attend the next meeting of the **Cemetery Committee at 7.15 pm on Monday 26 June 2006 in the Parish Office, Norfolk Avenue, Burton upon Stather.**

Please note the date and venue.

Members of the public and press are welcome to attend any meeting of the Parish Council.

15 minutes are set aside at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs P.Denby - Clerk to the Council

AGENDA

Attendance Register

To receive apologies for absence

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Declaration of Interest – Model Code of Conduct Order 2001**
To record declarations of interest by any member in respect of items on the agenda.
- 4. Progress report and plan of action for the coming year.**

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Dear Committee Member

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Burton upon Stather Parish Council

**Meeting of the Cemetery Committee held on 26 June 2006
in the Parish Office, Burton upon Stather**

PRESENT Councillor G.M.Aykroyd in the Chair
Councillors C.Curtis, R.W.Harris, G.A.Mackay,
Mrs C.A.Middleton, M.Peace, S.G.Sowerby, N.F.Thornes
Co-opted member Mrs S.Keast.

Councillors Mrs B.Clark-Vessey and Mrs J.A.Cooper also attended.

APOLOGIES were accepted from Councillors P.F.Bell, Mrs A.Bradley, Mrs P.J.Cooper and Mrs M.A.Richardson.
Councillor Mrs A.L.Campbell had resigned with effect from 26 June 2006.

1. Election of Chairman

RESOLVED unanimously that Councillor G.M.Aykroyd be elected Chairman.

Councillor G.M.Aykroyd in the Chair

2. Election of Vice Chairman

RESOLVED unanimously that Councillor Mrs C.A.Middleton be elected Vice Chairman.

3. Declaration of Interest – Model Code of Conduct Order 2001

Cllr N.F.Thornes declared a personal interest as chairman of the PFA Committee.

4. Progress report and plan of action for the coming year.

i. Cemetery Site

The Chairman commented that site looked very good. The grass and hedging were growing well. Both electricity poles had been removed, leaving slight indentations, but it was hoped the grass would recover.

The Clerk reported that Birtwhistle Landscaping had declined to quote for strimming the hedge, as they could not guarantee that the hedging plants would not be accidentally damaged. The firm proposed hand weeding.

RESOLVED that no action should be taken regarding strimming the hedge, but that weed control should be used in autumn.

**CEMCOM
26.06.06**

Signed:

4. Progress report and plan of action for the coming year.

ii. Cemetery/Playing Field Car Park

The Clerk reported that work was about to start on the car park the week beginning 3 July. She understood from the on-site manager that the work would be completed within the £40,000 budget, but had not had written confirmation from Tim Allen, the Project Manager.

It was understood that North Lincolnshire Council, as clients, would have an on-going maintenance warranty with Clugstons, but the Parish Council had no information on this.

iii. Plastics Recycling Bank

CLlr N.F.Thornes reported that he had instructed the Recycling Officer to liaise with Tim Allen regarding the delivery of the plastics recycling bin.

iv. Public FP 164

Public Rights of Way officer, Dave Sanderson, had reported that he had not yet received the funding to start work on FP 164 and he had yet to source a suitable grade of slag dust.

v. Approach Paths

Discussion took place about the approach path from the side of the playing field to the cemetery entrance. It was agreed that it should be of good quality, perhaps of tarmac or block paving, suitable to take a coffin trolley. Mrs S.Keast agreed to advise on the necessary width of path.

RESOLVED that quotations should be obtained for a suitable path ready for the next Cemetery Committee meeting, so that funding arrangements could be made for the financial years 2007-8.

vi. Entrance to New Cemetery

RESOLVED that quotations should be obtained for a central locking wrought iron gate. The gate could be similar to gates at Normanby Park, approximately 14 foot wide and 10 foot high at its highest points with the wording "Burton upon Stather Cemetery".

**CEMCOM
26.06.06**

Signed:

4. vii. Internal Layout of the Cemetery

Suggestions for the internal layout included:

- Dustbins either at the entrance to the site or near the water supply at the far end, depending on servicing arrangements.
- Central path with side paths leading off. It was noted that there is no definitive plan of the site as yet.
- Circular central seating area half way down the cemetery.
- Green burials available at the far end of the cemetery.
- A decorative obelisk with names of those who had been cremated.
- A book of remembrance.

It was agreed that some research should be done into the layout of other cemeteries and photos taken where possible.

CEMCOM
26.06.06

Signed: