

**BURTON UPON STATHER PARISH COUNCIL**

**Minutes of a meeting of the Parish Council held in the Green Room  
of the Village Hall, Todds Lane on Monday 10 January 2005**

**PRESENT:** Cllr G.M.Aykroyd in the Chair  
Councillors P.F.Bell, Mrs A.Bradley, Mrs A.L.Campbell,  
Mrs J.A.Cooper, C.Curtis, R.W.Harris, Mrs C.A.Middleton,  
M.Peace, Mrs M.A.Richardson, S.G.Sowerby  
North Lincolnshire Councillor A.Smith

**APOLOGIES:** G.A.Mackay, N.F.Thornes.

North Lincolnshire Councillr B.P.Regan

No members of the public were present.

Before the meeting began, the Chairman paid tribute to retiring councillor, Mrs D.G.Clark, who had joined the Parish Council in 1976.

**179. Declaration of Interest – Model Code of Conduct Order 2001**

Members were reminded to record any declarations of interest in respect of items on the agenda.

**180. Minutes of previous meetings held on Monday 13 December and Tuesday 21 December 2004, as circulated, were signed as a true record.**

**181. Burton Playing Field Association**

Cllr Mrs Ann Bradley reported on progress made with funding applications for the proposed playing field extension and adventure trail.

On 7 January 2005 a number of councillors had met Siân McNeilly of Maslen Environmental Ltd, consultants advising the Environment Agency on a funding bid for various projects around this area.

There was not as much available funding as had been first thought, but plans of the car park and new cemetery had been sent off for her evaluation. A local contractor had been asked to re-quote on the shared car park.

It was agreed that a meeting of cemetery committee should be convened as soon as possible to elect a new chairman and further discuss the shared car park.

**182. Police Matters**

Many incidents of vandalism had been reported over the Christmas period. The next meeting of the anti social behaviour group was to be held at 11.00am on 16 January 2005 at the George, Winterton. The next meeting of the Barton Police Authority Neighbourhood Panel was to be held at 7.00pm on 12 January at Baysgarth House Museum , Barton.

**183. North Lincolnshire Council:**

Progress reports, repairs or other routine matters to be reported.

- i. A complaint about grass cutting on Darby Road was to be referred to Neighbourhood services.
- ii. It was noted that Cllr Bernard Regan was in contact with Geoff Popple, dealing with complaints regarding the Stather Road footpath.
- iii. Complaints about the lack of routine maintenance on Council housing stock were to be raised with North Lincolnshire Council Housing Department, with copy letters to the three Ward councillors.
- iv. Two defective manhole covers in Tee Lane and Orchard Close had been reported to Highways.
- v. A missing road sign just past Normanby Park was to be reorted to Highways.
- vi. Damaged trees on Darby Road, Normanby Road, Catherine's Wood and on BW167 were to be reported to Highways.
- vii. A deer warning sign was to be requested for Normanby.

**184. Bus Stop in Main Street, Normanby**

A reply was noted from Mr I.Thompson, North Lincolnshire Council Public Transport, regarding a complaint about service buses not recognising existing bus stops.

Mr Thompson confirmed that he would contact Lincolnshire Road Car (no longer Hornsby Travel) to ensure drivers stopped at the post box and outside the Estate Office on Main Street.

**185. Village of the Year 2005**

It was agreed that a meeting of the working party should meet as soon as possible to discuss Burton's submission.

**186. Parish Property**

The Clerk reported that she had received a cheque from the Burton Women's Institute towards the new seat commemorating the WI in Burton.

The Clerk was still pursuing advice regarding the proposed disabled access into the Parish Office.

A Normanby resident had asked for information on how much money had been spent on Normanby village in the last 5 years. The Clerk had informed the resident that a relatively small amount had been spent on routine maintenance, as the Parish Council owned only two seats and the bus shelter.

**187. Christmas 2004**

Members agreed that the carol singing evening held on 15 December 2004 had been very successful.

The "Wish upon a Star" supporters had raised £100 at the mulled wine tent and the Lindsey Lodge Supporters had raised £150 at the soup tent.

**188. Letter from Cllr G.A.Mackay regarding the Finance Committee**

A letter from Alan Barker of ERNLLCA advising the Council on proper procedure had been circulated.

It was confirmed that Councils were permitted under the Local Government Act 1972 sections 101 and 102 to create committees for the discharge of most of its functions and to delegate powers to those committees. The terms of reference for each committee should be clearly set out and could be written into Standing Orders.

**RESOLVED** that this issue should be reviewed when Cllr G.A.Mackay returned from his holiday, but no changes made to existing practice until that time.

**189. Two vacancies on Burton upon Stather Parish Council**

The Clerk had now received official notification that the two vacancies could be filled by co-option.

Two applications, from Mr C.Hamilton and from Mrs K.Scales, both from Normanby, had been received.

**RESOLVED** that the vacancies should be widely advertised and the vacancies filled at the next meeting of the Council on Monday 14 February.

**190. Housing Needs Survey**

David Broadmeadow, the Rural Housing Officer, had sent a specimen copy of a questionnaire as requested for reference.

**RESOLVED** that copies should be circulated to all councillors for discussion at the next meeting.

**191. Meeting Procedure**

Councillors G.M.Aykroyd, R.W.Harris and the Clerk had attended an excellent ERNLLCA training course on meeting procedure. Briefing notes from the training had been circulated to all councillors.

**192. National Agreement on Salaries and Conditions of Service of Local Clerks in England and Wales 1<sup>st</sup> January 2005.**

Details of the national agreement on salaries and conditions of service had been circulated to all councillors.

The Clerk advised members that the Finance Committee should meet to discuss the implications and possibly negotiate a new contract, ready for implementation from April 2005

**193. ERNLLCA Newsletter December 2004**

Members noted new courses offered by ERNLLCA.

**RESOLVED** that the Clerk should attend “Parish and Town Councils as Employers” on the 1<sup>st</sup> February and that Councillors R.W.Harris, Mrs C.A.Middleton and S.S.Sowerby should attend “Chairmanship” on the 28 February at a cost of £15.00 each.

**194. CORRESPONDENCE – items to note**

- i. Humberside Safety Partnership Report April 2003 – March 2004
- ii. Community Buildings Strategy September 2004 including list of community buildings in this area.
- iii. Lincolnshire Safety and Security Fair 13 on February 2005 10.00-4.00
- iv. North Lincolnshire Council Forward Plan Jan – April 2005
- v. Freedom of Information Act from 1 January 2005
- vi. BBC iCan Training Opportunity ([www.bbc.co.uk/ican](http://www.bbc.co.uk/ican))  
18.01.05 (2.00 – 4.30 and 6.30-8.30) 19.01.05 (10.00 – 12.30)  
Brumby Adult Community Learning Centre
- vii. ERNLLCA District Committee to be held on Wednesday 19 January 2005 at 7.30pm at the Angel Suite, Brigg.

## **195. PLANNING**

Planning applications submitted to North Lincs Council and passed to Burton Parish Council for comments: None received.

Full Planning Permission granted by North Lincs Council:

- 2004/1736** To construct a vehicular access (renewal of p.p. 1999/0967 dated 13.10.99) at Tyr Fryn, Todds Lane, Burton.
- 2004/1993** To install a Royal Mail pouch delivery box at Darby Road, adjacent to 40-44 Darby Road.
- 2004/2049** To erect a conservatory to rear of dwelling at "Phiskardo", 24 Normanby Road, Thealby.

Refusal of Planning Permission

**2004/1926** To erect a conservatory at 12 Holme Drive, Burton upon Stather.

Reason for refusal:

"The Proposal is contrary to policies DS1 and DS5 of the North Lincs Local Plan because the proposed conservatory would have an adverse impact on the living conditions of the adjacent dwelling to the north by overlooking into habitable room windows and would not be in keeping with the street scene along Holme Drive".

**Planning Appeal:** APP/Y2003/A/04/1148167 against Refusal of Planning application 2003/1672 (detached house and double garage - land off Darby Road)

To be heard at 10.00am on 25 January 2005 Meeting Room 1 Church Square House.

**196. FINANCE PAYMENT OF ACCOUNTS**

*Voluntary Car Service (Grant as agreed at under 2004-5 precept)	284514	50.00
D.Jacklin Ltd (Mole control – PFA grant 2004/5)	284515	70.50
Campaign to Protect Rural England (Annual subscription)	284516	25.00
Society of Local Council Clerks (Annual subscription)	284517	91.00
John Roberts Painter and Decorator (Redecoration of the playing field pavilion PFA grant 2004/05)	284518	420.00
I.J.Williamson (Repair to feeder pillar transformer Glebe Paddock)	284519	64.63
Mrs P.Denby Salary (December) SCP 20 £516.23 less PAYE £8.90, NI £10.56 and pension £30.97, plus expenses (December) £31.77	284520	497.57
East Riding of Yorkshire Council (Pension: Clerk pays 6% £30.97, Council pays 14.7% £75.89 for period 01.04.04 – 31.03.05)	284521	106.86
Post Office Ltd (PAYE £8.90 + NI £20.01)	284522	28.91
ERNLLCA (Course fees)	284523	60.00
<b>TOTAL</b>		<b>1414.47</b>

**\*denotes Section 137 expenditure**

**RESOLVED** that the Council, in accordance with the powers under Section 137 of the LGA 1972, should incur the above expenditure which, in the opinion of Council, is in the interest of all or some of its inhabitants and will benefit them in a manner commensurate with the expenditure.

**RECEIPTS**

Burton Women’s Institute (Contribution towards a public seat commemorating the WI in Burton)	706.50
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**Bank Statements**

Lloyds TSB current account Statement at 24 December 2004	4263.34
Lloyds TSB passbook Entry at 12 November 2004 No transactions since	306.92
Bank of Ireland Statement at 31 December 2004	17443.04
<b>TOTAL</b>	<b>22013.30</b>